

ASTON, COTE, SHIFFORD & CHIMNEY PARISH COUNCIL

AGENDA

The monthly meeting of the Parish Council will be held on
Thursday 6th June 2019, at 7.30pm in the main hall at the Village Hall.

You are herewith summoned to attend the above meeting.

The business will be as detailed below.

E Anstee

Elaine Anstee – Clerk

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know before the start of the meeting.

1. **Present**
2. **Apologies from Members** – J West and R La Forte
3. **Explanation from the Chair of the meeting about the protocol on the recording of meetings**
4. **To approve the Minutes** of the Parish Council meeting on 3rd May 2019 – minutes previously circulated.
5. **Parish Councillors - Disclosure of interests on agenda items**
6. **Meeting Open for Public Representation**

This is the only part of the meeting where members of the public are permitted to speak. The Parish Council's Standing Orders limit the time for this part of the meeting to 10 minutes in total unless otherwise directed by the chairman of the meeting. The Standing Orders specify that each member of the public shall not speak for more than three minutes.
7. **WODC/OCC Matters**
8. **Matters Arising from Previous Meetings**
 - a) *Repair/replacement of fencing on culvert at Great Brook bridge and CCTV notices at the Great Brook bridge.*
No further update.

b) Red Lion Pub – Asset of Community Value

R Le Forte has spoken to the landlord of the pub about this and since this a more immediate issue has arisen in regards Aston Stores which closed on 12th May and is at item 10(g) on this agenda. To discuss and decide future action.

c) Bus Shelter at the end of Foxwood

The clerk has been in discussion with 'externiture', who are OCC recommended bus shelter supplier. They have looked at the area suggested and said that, due to the speed-sign on the pole at the bus stop, a shelter cannot be installed because it will obscure it. This was discussed at the site meeting with OCC on 31 May 2019 and it was agreed in principle to move the reactive 30 mph sign to the lamp post on the opposite side of the road as part of the signage discussed under Agenda Item 10 (i). The clerk has contacted 'externiture' to request a quote for the bus shelter.

d) SNN201951 – New Development – Land East of Saxel Close (by email) 23 April 19

The names put forward at the meeting on the 3 May did not meet the criteria for WODC naming conventions. The name for the main road through this development has been agreed at Pound Field Road. The second set of names suggested being, Florey, Lockett and Bowsher from the war memorial as the families who lost several members during the two wars, are suitable but the PC has to confirm to WODC that any living relatives in the parish are happy to have the names used. So far the clerk has not been able to identify any living descendants in the parish.

e) Community Emergency Planning Survey 2019

invitation to the meeting on 13th June giving information and awareness on Community Resilience for Parishes and the benefits/development of Community Emergency Plans. The session will be led by Oxfordshire County Council Emergency Planning Unit and West Oxfordshire District Council Emergency Planners.

Date: Thursday 13th June 2019/Time: 6.30 pm at West Oxfordshire District Council, Committee Room 1, Woodgreen Council Offices, New Yatt Road, Witney.

f) Anti-Social Behaviour

There have been no reported incidents in the parish so far this month.

9. Correspondence sent

See Clerk's Briefing Notes

10. New Business

g) Aston Stores Closure

The Aston Stores closed on 12th May. There is an initial meeting planned for 10 June 19 to discuss the potential for a community shop. For discussion and decision.

h) OCC - Traffic sensitive streets consultation

This consultation is open from 13 May 2019 at 14:00 to 14 Jun 2019 at 23:59 and details are in the Clerk's briefing notes.

New Business – cont

i) 30 Speed Limit Signs – Cote Road

P Farrow and Cllr C Matthews have been driving forward getting the 30MPH signed moved which was already permitted but with the siting of the new playground at the village hall has become a more urgent matter. There was a site meeting held on 31 May 19 to which all councillors were copied in. The map of the proposal is in the clerk's briefing notes on page 5. John Ordish, the clerk, OCC officer and Paul Farrow walked the area and reviewed where the 30mph signs are to be re-sited. They also looked at the electronic sign at the end of Saxel Close, Agenda Item 8 (c), and the existing playground signs. It was agreed that these would be relocated more suitably at the same time as the 30mph signs. This work has been requested to be completed by 22 June 19 in time for the opening of the new play area at the village hall.

j) Rural Oxfordshire Network (RON) – Meeting 11 June 2019

Invitation to attend in Clerk's Briefing notes on page 6 – for decision.

k) Hedge and Frontages on Cote Road Housing Developments

Letter from Aston residents in the Clerk's briefing notes on page 7.

11. PLANNING

New planning applications

Reference 19/01150/S73

Alternative Reference PP-07640649

Application Validated Mon 15 Apr 2019

Address Land North Of Cote Road Cote Road Aston Proposal

Non-compliance with condition 2 of planning permission 17/01782/RES to allow changes to garage and parking for plots 30/31.

Status Under consideration

Reference 19/01199/HHD

Alternative Reference PP-07799566

Application Validated Tue 23 Apr 2019

Address 18 Waites Close Aston Bampton OX18 2ES

Proposal Alterations and erection of single and two storey rear extensions.

Status Under consideration

Reference 19/01159/HHD

Alternative Reference PP-07787388

Application Validated Tue 16 Apr 2019

Address Breton Cottage North Street Aston OX18 2DJ

Proposal Proposed single storey rear extension and new front porch.

Status Under consideration

Planning Appeals – for response

Reference	18/03350/FUL
Appeal Reference	APP/D3125/W/19/3227575
Appeal Start Date	08.05.19
Site Address	Land North of Paradise Farm, Bull Lane, Aston
Description	Erection of six dwellings with associated access road

Updates to previous planning applications

Reference	19/00997/CND
Alternative Reference	Not Available
Application Validated	Tue 02 Apr 2019
Address	Shire Barn North Street Aston OX18 2DJ
Proposal	Discharge of condition 6 (Bat and birds) of planning permission 18/03102/HHD
Status	Decided
Decision	Approve
Decision Issued Date	Tue 21 May 2019

Reference	19/00428/FUL
Alternative Reference	PP-07611358
Application Validated	Tue 26 Feb 2019
Address	Westfield House Bampton Road Aston OX18 2BU
Proposal	Erection of detached dwelling and carport
Status	Withdrawn
Decision	Application Withdrawn
Decision Issued Date	Thu 02 May 2019

Reference	18/01849/CND
Alternative Reference	PP-07058414
Application Validated	Tue 19 Jun 2018
Address	Land East Of Saxel Close Aston Bampton Oxfordshire
Proposal	Discharge of condition 7 (construction phase management plan and travel plan) of planning permission 16/03309/S73.
Status	Decided
Decision	Approve
Decision Issued Date	Thu 02 May 2019

Reference	19/01114/PN56
Conversion of B8 storage building to dwelling Chimney Farm Barns, Chimney	
The clerk has reviewed the documentation on the WODC planning portal including the objections raised by the residents of Chimney. The application states that it is for a 'change of use from storage or distribution (use B8) to a single residential dwelling (use C3) with a floor space of 412m2. This is still under consideration and has 5 registered objections.	

12. Community Trust

13. Parish Infrastructure

a) Village maintenance

To identify any current maintenance work required. Budget for 2019/20: £1,500. Further work to review the signage for the rest of the parish during June for a report made to the July meeting. This to be undertaken by J Ordish and the clerk.

b) Maintenance of drainage ditches in the parish

This is an ongoing piece of work for which the clerk has now received confirmation of the ownership of the Bull Street ditch.

14. FINANCE

a) Account Balances – see Clerk’s Briefing Notes Page 8 (for information)

b) CPRE

To decide whether to renew the Parish Council’s membership of the Campaign to Protect Rural England. The renewal fee is £36.00 and the budget is £38 for 2019/20. The subscription is paid from the S137 funds.

c) May invoices presented for approval and payment

		Statute
Clerk’s salary E Anstee (Gross £368.20) net £294.60, working from home allowance of £10.00	304.60	LGA 1972, s112
Clerk’s expenses – 226 sheets x 7p/- Banner £43.81(Refund)	-27.99	LGA 1972 s111
WODC – Dog Bin emptying – 01/06/19 Invoice 3334575	23.35	Litter Act 1983
HMRC – PAYE – May19	73.60	LGA 1972 s111
D Johnson – Invoice 1937 – 2 grass cuts	170.00	LG(MP)A 1976, S19
DF Williams – Bus Stop Cleaning – Inv 89926	147.41	HA 1980, s116
Sub Total	£690.97	
CPRE Annual Membership 19-20	36.00	LGA 1972 s137
Total	£726.97	

15. Parish Councillors’ reports from meetings attended since last meeting

16. Matters arising since publication of agenda/

Matters which Councillors may wish to raise for inclusion on next agenda (for discussion only)

17. Date of next meeting:

Thursday 4 July 2019, 7.30pm
Monthly meeting of Parish Council