

**MINUTES OF ASTON, COTE, SHIFFORD & CHIMNEY PARISH COUNCIL
MEETING HELD ON THURSDAY 6th JUNE 2019 IN THE
VILLAGE HALL, ASTON AT 7.30 PM**

1. Members **Paul Sparrowhawk (Meeting Chairman)**
Present: **Phil West**
 Gill Ball
 John Ordish

In Attendance: Elaine Anstee – Clerk
 Cllr H Fenton (WODC)

- 2. Apologies from Members:** There were apologies from Jane West, Russell La Forte and Ben Lings.
- 3. Minutes of the previous meeting** of the Parish Council on 3rd May 2019 were agreed as a true record and it was RESOLVED as proposed by Gill Ball and seconded by John Ordish, with all in agreement that the Chairman signs them.
- 4. Parish Councillors - Disclosure of interests on agenda items** – Phil West declared an interest under planning.
- 5. Meeting Open for Public Representation** – There were no members of the public present.
- 6. WODC/OCC Matters**

Councillor H Fenton reported that WODC planning had passed the Enstone Car Museum planning request. She also stated her concerns about care for local residents as another care provider has ceased to trade which has left one resident unsupported though this is now being investigated. She asked that is the parish council becomes aware of any other residents being left without care to let her know. It was discuss that communities need to advocate for their vulnerable residents but who should do this was not resolved.

7. Matters Arising from Previous Meetings

a) Repair/replacement of fencing on culvert at Great Brook bridge

The clerk reported that having sent a letter sent to the OCC Principal Officer - Quality Assurance (north) (by email) an update had been received and the culvert fencing will be replaced by more robust metal fencing in the coming weeks but currently this is outstanding.

b) Red Lion Pub – Asset of Community Value

Under minute number 8c on page 1688 from meeting on 7th March 2019 it had been resolved to re-register the Red Lion as an asset of community value however this is now considered to be not the appropriate way forward. Councillors were advised that they will have to raise a motion, signed by 3 of them, to revoke this resolution.

c) *Bus Shelter at the end of Foxwood*

Following on from the visit by OCC officer to review the signage the 30mph electronic sign is to be moved which will allow for the bus shelter to go ahead. The clerk has contacted 'externiture' as OCC recommended supplier for a quote for installation and provision of a bus shelter.

d) *SNN201951 – New Development – Land East of Saxel Close (by email) 23 April 19*

The names put forward at the meeting on the 3 May did not meet the criteria for WODC naming conventions. The name for the main road through this development has been agreed at Pound Field Road. The second set of names suggested being, Florey, Lockett and Bowsher from the war memorial as the families who lost several members during the two wars, are suitable but the PC has to confirm to WODC that any living relatives in the parish are happy to have the names used. The clerk is in the process of doing this and has so far looked at the electoral role and consulted the History group, however has not identified any living direct descendants in the parish.

e) *Community Emergency Planning*

invitation to the meeting on 13th June giving information and awareness on Community Resilience for Parishes and the benefits/development of Community Emergency Plans. The session will be led by Oxfordshire County Council Emergency Planning Unit and West Oxfordshire District Council Emergency Planners and is on Thursday 13th June 2019 at 6.30 pm at West Oxfordshire District Council. None of the councillors present were able to attend and the clerk was requested to ask those not present.

f) *Anti-Social Behaviour*

There have been no reported incidents in the parish so far this month however there was a theft of equipment from the new play area at the village hall necessitating the hiring of a security guard to protect the site at night.

8. New Business

a) *Aston Stores Closure*

The Aston Stores closed on 12th May. There is an initial meeting planned for 10 June 19 to discuss the potential for a community shop. G Ball offered to attend the meeting on behalf of the parish council and to report back at the July meeting.

b) *OCC - Traffic sensitive streets consultation*

This consultation is open from 13 May 2019 and is focused on management of road works for traffic sensitive streets. The designated traffic sensitive streets in the parish are Standlake/Cote/Bampton Road and the North Street out to the A415 at Ducklington.

c) *30 Speed Limit Signs – Cote Road*

There was a site meeting held on 31 May 19 to which all councillors were copied in. John Ordish, the clerk, OCC officer and Paul Farrow walked the area and reviewed where the 30mph signs are to be re-sited. They also looked at the electronic sign at the end of Saxel Close, and the existing playground signs. It was agreed that these would be relocated more suitably at the same time as the 30mph signs. The 30 mph signs were relocated on the 3 June but the other signs are still to be done.

d) *Hedge and Frontages on Cote Road Housing Developments*

Letter from Aston residents raising concerns over the removal of the hawthorn hedging on the new housing development between Saxel Close and the replacement on the opposite side of the road of the hedge with non-native species of hedging. Council noted the letter and commented that going forward this concern should be included in planning responses. Plans relating to this development to be reviewed in respect of the boundary hedging at the July meeting.

9. Planning

New planning applications

New planning applications

Reference 19/01150/S73
Alternative Reference PP-07640649
Application Validated Mon 15 Apr 2019
Address Land North Of Cote Road Cote Road Aston Proposal
Non-compliance with condition 2 of planning permission 17/01782/RES to allow changes to garage and parking for plots 30/31.
Status Under consideration

Reference 19/01199/HHD
Alternative Reference PP-07799566
Application Validated Tue 23 Apr 2019
Address 18 Waites Close Aston Bampton OX18 2ES
Proposal Alterations and erection of single and two storey rear extensions.
Status Under consideration

Reference 19/01159/HHD
Alternative Reference PP-07787388
Application Validated Tue 16 Apr 2019
Address Breton Cottage North Street Aston OX18 2DJ
Proposal Proposed single storey rear extension and new front porch.
Status Under consideration

The council made no comment on the above planning applications.

Updates to previous planning applications

Planning Appeals

Reference 18/03350/FUL
Appeal Reference APP/D3125/W/19/3227575
Appeal Start Date 08.05.19
Site Address Land North of Paradise Farm, Bull Lane, Aston
Description Erection of six dwellings with associated access road
The council resolved that the existing comments made at the planning application were still valid and no further comment was made.

Updates to previous planning applications

Reference	19/00997/CND
Reference	19/00428/FUL
Reference	18/01849/CND
Reference	19/01114/PN56

10. Community Trust

J Ordish reported that the minutes for the last meeting of the Community Trust were in the Communications folder. The work on the new play area at the village hall is almost complete but will require signing of by ROSPA before it can be opened for use.

11. Parish Infrastructure

a) Village maintenance

It was noted that the signage around the village is looking tired and worn in places so a review to be done by the clerk and J Ordish to identify any works that need to be carried out.

b) Maintenance of drainage ditches in the parish

The clerk is continues working on the confirmations of who owns the responsibility for clearing each section of the ditches. The Bampton Drainage Board has been contacted via John Welch and Stammers for maps and information they may have for this piece of work but no response has been received. The clerk now has a draft of who is responsible for the main ditches around the parish.

12. FINANCE

a) Account Balances – noted

b) CPRE

It was RESOLVED as proposed by John Ordish and seconded by Gill Ball with all in agreement to renew the membership of the CPRE for another year. This was already budgeted for in 19-20 budget.

c) Bank Reconciliations at 31 March 2019

The bank reconciliations were reviewed and approved by John Ordish on 26 April 2019.

Minutes of the Parish Council meeting held on Thursday 6th June 2019

d) May invoices presented for approval and payment

		Statute
Clerk's salary E Anstee (Gross £368.20) net £294.60, working from home allowance of £10.00	304.60	LGA 1972, s112
Clerk's expenses – 226 sheetsx7p/ Refund Banner £43.81	-27.99	LGA 1972 s111
WODC – Dog Bin emptying – 01/06/19 Invoice 3334575	23.35	Litter Act 1983
HMRC – PAYE – May19	73.60	LGA 1972 s111
D Johnson – Inv 1937	170.00	HA 1980, s116
DF Williams – Bus Stop Cleaning – Inv 89926	147.41	HA 1980, s116
Sub Total	690.97	
CPRE Annual Membership 19-20	36.00	LGA 1972 s137
Total	£997.69	

It was RESOLVED as proposed by G Ball and seconded by J Ordish, with all in agreement, to make the above payments.

13. Date of next meeting: Thursday 4th July 2019, 7.30pm

Meeting closed at 8.55pm

Signed.....Dated.....