

ASTON, COTE, SHIFFORD & CHIMNEY PARISH COUNCIL

AGENDA

The monthly meeting of the Parish Council will be held on
THURSDAY 5TH JULY 2018, at 7.30pm in the meeting room at the Village Hall.

Helen Sandhu – Clerk
Proper Officer

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know before the start of the meeting.

1. **Present**
2. **Apologies from Members**
3. **Explanation from the Chair of the meeting about the protocol on the recording of meetings**
4. **To approve the Minutes** of the Parish Council meeting on 7 June 2018
5. **Parish Councillors - Disclosure of interests on agenda items**
6. **Meeting Open for Public Representation**

This is the only part of the meeting where members of the public are permitted to speak. The Parish Council's Standing Orders limit the time for this part of the meeting to 10 minutes in total unless otherwise directed by the chairman of the meeting. The Standing Orders specify that each member of the public shall not speak for more than three minutes.
7. **WODC/OCC Matters**
8. **Matters Arising from Previous Meetings**
 - a) *Progress on working towards compliance with the new General Data Protection Regulations (GDPR)*
 - b) *Anti Social Behaviour*
9. **Correspondence sent**

See Clerk's Briefing Notes
10. **New Business**
 - a) *War memorial cleaning and re-letting*
 - b) *Request for donation to cover cost of grass cutting in 2017 - Cote Chapel*
 - c) *30mph speed limit zone in Cote*
 - d) *Grievance and Disciplinary Policies for employees*
 - e) *Code of Conduct Training*
 - f) *OALC Training Courses*
 - g) *Change to planning legislation – Permission in Principle (PIP) and Technical Details Consent (TDC)*

- h) *Parish Council Small Grants Scheme*
- i) *West Oxfordshire District Council Preliminary Consultation on the Oxfordshire Cotswolds Garden Village Area Action Plan (north of the A40 at Eynsham)*

11. PLANNING

New planning applications

- 18/01682/FUL Willow Farm, Cote
Change of use and adaptation of redundant agricultural buildings to create a dwelling
- 18/01759/HHD 44 Saxel Close, Aston
Erection of two storey side extension and single storey rear extension

Planning applications approved

- 18/00877/FUL Ferndale, Back Lane, Aston
Conversion of roof space above garage into holiday let. Insertion of rooflights and new external staircase
- 18/01037/HHD 5 Manor Close, Aston
Erection of single storey garden room to side elevation

Follow up to previous planning applications

- 17/01782/RES Proposed residential development for forty one dwellings, landscaping, public open space and associated infrastructure

12. Community Trust

13. Parish Infrastructure

- a) *Village maintenance*
- b) *Overhanging hedge on boundary of Matthew Homes development site (between Saxel Close and village hall)*
- c) *Construction traffic – Cote Road developments*
- d) *Highways matters still being pursued – for information*

14. FINANCE

- a) *Account Balances*
- b) *Bank Reconciliations at 30 June 2018*
- c) *Receipts & Payments Account to 30 June 2018*
- d) *June invoices presented for approval and payment*

15. Parish Councillors' reports from meetings attended since last meeting

16. Matters arising since publication of agenda/

**Matters which Councillors wish to raise for inclusion on next agenda
(for discussion only)**

17. Date of next meeting: Thursday 2nd August 2018, 7.30pm

18. CONFIDENTIAL ITEM to be discussed in closed session

To resolve to exclude the press and the public in accordance with the Public Bodies (Admission to Meetings) Act 1960.

Recruitment of new Clerk